

Report to:	RESILIENT COMMUNITIES SCRUTINY COMMITTEE
Relevant Officer:	Sharon Davis, Scrutiny Manager.
Date of Meeting	17 September 2015

SCRUTINY WORKPLAN

1.0 Purpose of the report:

1.1 The Committee to consider the Workplan, together with any suggestions that Members may wish to make for scrutiny review.

2.0 Recommendations:

2.1 To approve the Committee Workplan, taking into account any suggestions for amendment or addition.

2.2 To determine whether to establish the Pupil Referral Unit Scrutiny Panel.

2.3 To agree the scrutiny training schedule for Committee Members.

3.0 Reasons for recommendations:

3.1 To ensure the Workplan is up to date and is an accurate representation of the Committee's work.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? N/A

3.3 Other alternative options to be considered:

None.

4.0 Council Priority:

4.1 N/A

5.0 Background Information

5.1 Scrutiny Workplan

5.1.1 The Scrutiny Committee Workplan is attached at Appendix 13 (a). The Workplan is a flexible document that sets out the work the Committee will undertake over the course of the year.

5.1.2 Committee Members are invited, either now or in the future, to suggest topics that might be suitable for scrutiny in order that they be added to the Workplan.

5.2 Pupil Referral Unit Scrutiny Review Checklist

5.2.1 Councillor Kath Benson has completed the scrutiny review checklist to suggest a review of the Pupil Referral Unit. The completed checklist is attached at Appendix 13 (b) for the Committee's consideration. If approved, membership of the Panel will be sought following the meeting.

5.2.2 The Committee is recommended to place an emphasis on the priorities and performance of the Council when considering requests for scrutiny reviews.

5.3 Scrutiny Review Checklist

5.3.1 The Scrutiny Review Checklist forms part of the mandatory scrutiny procedure for establishing review panels and must therefore be completed and submitted for consideration by the Committee, prior to a topic being approved for scrutiny.

5.4 Training Schedule

A training schedule has been developed in order to assist Members of the Committee with their work. The first session regarding Childrens and Adults Services' Performance Indicators was held on 3 September 2015 and was attended by five of the nine Committee Members. Further training is scheduled as follows:

<u>Providing an Effective Challenge to Schools and School Improvement:</u> To be provided by Governor Services, this training session will focus on how to challenge school improvement.	5 th October 2015 6pm Members Training Room
<u>Scrutiny Questioning and Challenge:</u> A training session provided by external trainers focussing on how to question, challenge and draw outcomes from debate.	30 th November 5pm Members Training Room
<u>Care Act 2014</u> To receive an overview of the Care Act 2014 including	18 th January 2016 6pm Members Training

what it means for the Council and public.	Room
<u>Providing a focussed challenge to Health bodies:</u> Based upon the guidance provided by the Department of Health to support Local Authorities to deliver effective health scrutiny.	Tbc April 2016

No

Does the information submitted include any exempt information?

List of Appendices:

Appendix 13 (a) Resilient Communities Scrutiny Committee Workplan

Appendix 13 (b) Pupil Referral Unity Scrutiny Review Checklist

6.0 Legal considerations:

6.1 None.

7.0 Human Resources considerations:

7.1 None.

8.0 Equalities considerations:

8.1 None.

9.0 Financial considerations:

9.1 None.

10.0 Risk management considerations:

10.1 None.

11.0 Ethical considerations:

11.1 None.

12.0 Internal/ External Consultation undertaken:

12.1 None.

13.0 Background papers:

13.1 None.